



Theatre Rental Agreement

Showboat Community Theatre

112 E 4th Street, Hermann, MO, 65041

This agreement executed this _____ day of _____, _____, by and between
Showboat Community Theatre, 112 East 4th Street, Hermann, MO, 65041 and

_____ (Renter's Name) _____ (Renter's TIN or SS#)

_____ (Renter's Address)

_____ (Renter's Phone #)

_____ (Renter's Email)

In consideration of the payments as stated herein, Renter hereby agrees to rent the **Showboat Community Theatre** on the dates and upon the terms as stated in this Agreement:

Performances or Events

<u>Date</u>	<u>Time</u>	<u>Event Description</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Rehearsals

<u>Date</u>	<u>Time</u>	<u>Event Description</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Charges, Deposits, & Theatre Access

1. Rental Charge is **\$300.00** per performance or event; **\$400.00** for two performances or events on the same day.
2. If your event requires rehearsals, each event includes one rehearsal session per performance day. Each rehearsal session may be up to 4 hours and includes the services of a Showboat-approved sound and light technician.
3. Dates are observed upon the receipt of rental deposit of one-half (1/2) total rental charges. The balance is due by the end of the final performance or event.
4. A Showboat Board Representative must be present at all times the Renter is using the Theatre.
5. Renter agrees to leave the Theatre, including facilities used such as dressing room or stage, in the condition found at the time of rental. Theatre will be inspected along with renter at end of performance or event by Showboat Board Representative.
6. Renter agrees to assume full responsibility for repair of any damage to the premises, including glass breakage, caused by the intentional or negligent act of Renter or Renter’s agents or business invitees, and to report promptly to the Showboat Community Theatre Board any damage to, or malfunction of, any part of the premises or equipment located therein.
7. A Representative of the Showboat Community Theatre Board will be available as the contact person for the Renter. The contact person will coordinate all interactions between Renter and the Theatre, including an initial walkthrough and a final inspection.

_____ (Theatre Board Contact Person)
_____ (Theatre Board Contact Phone)
_____ (Theatre Board Contact Email)

Other Conditions

8. Only persons approved by the Showboat Community Theatre Board may operate the light, sound, and video equipment.
9. The Concession Stand and Equipment are not available for use by the Renter. The Showboat will manage the concession stand for each performance or event. No outside food or drink will be allowed during performances or events unless stated otherwise.
10. No alcohol or tobacco is permitted at any time in the premises.
11. The Renter must handle all ticket sales and collections at the Theatre.
12. Any moving of Theatre equipment such as pianos and furniture, or realignment of lights, may only be done with the prior approval of the Theatre Contact Person named above.
13. The Showboat Board will provide ushers for each performance.
14. The Showboat Logo may not be used in any advertising, promotional materials, or programs provided by Renter.
15. The Showboat Community Theatre may, but is not required to, list the Renter’s performance dates and times in any publications of the Showboat, including the web site. The performances will be described as “Presented by (Renter’s Name or Organization)”. Renter must provide ant brief additional description or information such as ticket cost, phone numbers, etc.
16. Renter must have insurance coverage for Renter’s equipment and personal injury of Renter’s personnel.

17. Renter agrees to make no structural changes in or additions to the premises or alterations in or changes to the electrical wiring of existing fixtures, plumbing, or heating and cooling system on the premises.
18. Renter agrees to keep and preserve the Theatre free from nuisance and not permit the use of the building, or any part of it, for any purpose other than stated in this agreement, and not permit the Theatre to be used for any purpose forbidden by law or ordinance.
19. The Renter agrees to not sublet or assign Renter's interest or any part thereof in this agreement to the premises to any other person without the prior written consent of the Showboat Community Theatre Board.
20. The Renter agrees to save and hold the Showboat Community Theatre Board and its officers, agents, and employees harmless against claims asserted by the public or business invitees of Renter because of premises liability or conduct of Renter's business or activities in the premises.
21. Renter agrees, at the termination of this Agreement, to surrender peaceful possession of the premises in as good condition as they were received, usual wear and tear and providential destruction excepted.
22. Either party may cancel this contract with 24 hours written notice. The Showboat Board may cancel the contract and any remaining performances if the Renter fails to comply with the terms of this Agreement. If the contract is canceled, Renter will only be charged for performances, events, or rehearsal time actually used.

This Agreement is executed in duplicate as of the date first written above.

RENTER

SHOWBOAT COMMUNITY THEATRE

_____ (Name)

_____ (Name)

_____ (Date)

_____ (Date)

For Showboat Community Theatre Use Only:

Date Rental Deposit Received	
Date of Initial Walkthrough	
Amount Received (1/2 total)	
Date Balance Received	
Date Damage Deposit Returned	